



BOARD OF SUPERVISORS MEETING  
MONDAY, JUNE 21, 2021  
6:30 PM

[Susan M. Adams](#), County Administrator

153A Morton Lane, Appomattox, VA 24522  
[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

Call to Order  
Setting of Agenda

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-2036](#) **Rev. Dr. Paul Michael Raymond**  
Rev. Dr. Paul Michael Raymond requested to appear before the Board to discuss and present for the Board's "consideration", the attached resolution. (Appomattox County Virginia Second Amendment Preservation Act Proposal).

Department: Board of Supervisors, Administration  
Documents: [Second Amendment Preservation Act Proposal.pdf](#)

2. [21-2031](#) **Mayor Sarah Blackwell - Town of Pamplin**  
Mayor Sarah Blackwell has requested to appear before the Board to discuss and request COVID-19 Relief funds for the Town of Pamplin. Staff notified the Town that the American Recovery Relief (CARES) committee will not reconvene until the funds are received. Mayor Blackwell has a prior request as well as two new requests.

**STAFF RECOMMENDATION: If appropriate, refer the requests to the ARR committee for consideration and recommendation for payment from the funds once they are received.**

Department: Board of Supervisors, Administration  
Documents: [Town of Pamplin Request.pdf](#)

### PUBLIC HEARING (7:00 PM)

3. [21-2026](#) **Public Hearing-VDOT Six Year Plan FY2022-2027 and Secondary System Construction Budget FY2022**

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After being duly advertised, the Appomattox County Board of Supervisors and the Virginia Department of Transportation (VDOT), in accordance with §33.1-70.01 of the Code of Virginia, will hold a joint public hearing for the purpose of receiving comments on the proposed Secondary Six-Year Plan for Fiscal Years 2022 through 2027 in Appomattox County and on the Secondary System Construction Budget for Fiscal Year 2022. All projects in the Secondary Six-Year Plan that are eligible for federal funding will be included in the Statewide Transportation Improvement Program (STIP), which documents how Virginia will obligate federal transportation funds. Mr. Robert Brown, Appomattox Residency, Residency Administrator, will be available to discuss the Six-Year Plan and to answer any questions. Mr. Robert Brown, Residency Administrator, is present to address questions/concerns.

**STAFF RECOMMENDATION: After receiving public comment on the Secondary Six-Year Plan for Fiscal Years 2022 and 2027 and the Secondary System Construction Budget for Fiscal Year 2022, consider adoption of both plans.**

Department: Board of Supervisors, Administration

Documents: [Appomattox County FY22-FY27 Six Year Plan.pdf](#), [2022 Appomattox County RURAL RUSTIC PRIOR LIST.xlsx](#)

4. [21-2027](#)

**Public Hearing-Carver-Price Legacy Museum Lease Amendment**

After being duly advertised, the Appomattox County Board of Supervisors, in accordance with Code of Virginia §15.2-1800 (B), will hold a public hearing for the purpose of receiving comments on the proposed changes to the Carver-Price Legacy Museum lease. Mr. Lacheney is available to address questions and/or concerns.

**STAFF RECOMMENDATION: After review of public comments, consider approval of the changes to the Carver-Price Legacy Museum "revised" lease.**

Department: Board of Supervisors, Administration

Documents: [Lease Agreement Carver Price Legacy Museum.pdf](#)

**ACTION ITEMS**

5. [21-2041](#)

**FY 2022 Budget Appropriations Resolution**

Attached for the Board's review and consideration for approval is the FY 2022 Appropriations Resolution, effective July 1, 2021.

**STAFF RECOMMENDATION: Approve the FY 2022 Appropriations Resolution, effective July 1, 2021, as presented.**

Department: Board of Supervisors, Administration

Documents: [FY 2022 Appropriations Resolution.pdf](#)

6. [21-2028](#)

**Rezoning Petition RZ210301-Danny Booker**

Mr. Booker has petitioned to rezone property off of Redbird Lane from R-1, Low-Density Residential to A-1, Agricultural. A public hearing was held at the

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June Planning Commission meeting and the Planning Commission subsequently voted to recommend denial of the petition. However, the agent for the petitioner, Mr. Kenny Gobble, was unable to attend the public hearing due to sudden illness and failed to communicate said illness to staff prior to the Planning Commission meeting. Mr. Gobble has requested that the Board of Supervisors refer the petition back to the Planning Commission for further consideration, so that he may better present the merits of the petition.

Should the Board not refer the matter back to the Planning Commission, please authorize staff to schedule and advertise a Public Hearing for Monday, July 19, 2021 at 7:00 pm to receive comments on the rezoning petition for Mr. Booker.

**Staff Recommendation: In consideration of the petitioner's request, the Board may refer the petition back to the Planning Commission, or authorize staff to schedule and advertise a Public Hearing for Monday, July 19, 2021 at 7:00 p.m.**

Department: Board of Supervisors, Administration

Documents: [Ltr RZ210301 Gobble Request to Refer.pdf](#)

7. [21-2035](#)

**Department of Historic Resources Grant -Carver Price Legacy Museum - MOU and Transfer of Funds**

Attached for your review is the Memorandum of Understanding from the Virginia Department of Historic Resources with the County of Appomattox and the Carver Price Legacy Museum for the administration of the FY21/22 General Assembly Grant for Historic Preservation. The grant was awarded to the Carver-Price Legacy Museum in the amount of \$570,000 for the exclusive support of renovation of museum facilities. NOTE: DHR has transferred the fund to Appomattox County, as the local Government entity, on behalf of the applicant, The Carver Price Legacy Museum. Upon transfer of the funds from the County to the Carver-Price Legacy Museum, the County will have completed its obligations as outlined in the MOU and DHR will provide a copy of the final project report to the County upon completion of the project by the applicant.

**STAFF RECOMMENDATION:** Authorize staff to transfer the grant funding of \$570,000 from the "designated" Carver-Price Museum revenue fund to the Carver-Price Legacy Museum. **A motion to supplement these funds for payment to and from 8105-6007 Special Projects is in order.**

Department: Board of Supervisors, Administration

Documents: [Carver Price Legacy Museum.pdf](#)

8. [21-2037](#)

**"Proven Men Annual Skeet Shoot" Event Application**

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Please see the attached event application from event organizers, Max & Dexter Event Design and Proven Men Ministries requesting to hold an event on August 28, 2021. The Public Safety Director, Building Official/Fire Marshall, Sheriff, Zoning Administrator, and County Administrator have reviewed, provided comments and signed the application for permit issuance.

**STAFF RECOMMENDATION:** Consider approval of the attached application and consider bond fee waiver.

Department: Board of Supervisors, Administration

Documents: [Special Event Permit Application.pdf](#)

9. [21-2029](#)

**Property Requested for Surplus**

The Purchasing Agent has attached for your review a list of items to be declared as surplus by the Board of Supervisors. These items will be publicly sold by the Purchasing Agent and proceeds from the sale of these items will be deposited in the County's General Fund for future use. Also, attached is a list of assets that have been sold on GovDeals.

**STAFF RECOMMENDATION:** Approve the Purchasing Agent's recommendation to surplus the items on the list and to sell publicly. Note: These items have been stored in the Carver-Price school for years and after contacting the appropriate agencies of a deadline to remove, Mr. Spencer prepared the list for surplus. All Departments as well as the Carver-Price Museum were notified to see if they could utilize any of them in their Departments.

Department: Board of Supervisors, Administration

Documents: [Property Requested for Surplus.pdf](#)

10. [21-2015](#)

**Commissioner of the Revenue Refund Requests**

Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following be paid from line item 1209-5803.

1) Refund Gordon Ford **\$39.14** for 2020 personal property taxes paid. The vehicle was sold in 2019.

2) Refund Eric Clifton King **\$374.12** for 2020 personal property taxes paid (\$258.01) and first half 2021 personal property taxes (\$116.11). The cost of the item was erroneous in the system.

3) Refund Terrill T. Snead **\$1,224.33** for 2016, 2017 and 2018 Real Estate taxes. Mr. Snead qualifies for the Veteran's Exemption in which he owned the home and lived in Appomattox.

**STAFF RECOMMENDATION:** Consider the above refunds submitted from the Commissioner of the Revenue and supplement \$1,637.59 to 1209-5803. No new local funds are required.

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Department: Board of Supervisors, Administration  
Documents: [Commissioner of the Revenue Refund Request.pdf](#)

11. [21-2014](#)

**Community Development Refund Request**

Mr. Lonnie Hamlett, Building Official is requesting the Board's approval to refund Mr. Frank Irby Jones **\$86.19** for building permit #210305. Due to the rise in the cost of lumber, the owner has decided not to construct the addition and porch.

**STAFF RECOMMENDATION: Approve refund and transfer \$86.19 from the General Fund and supplement to 1101-5804 Operating Reserve.**

12. [21-2030](#)

Department: Board of Supervisors, Administration

**Request to Purchase - Sheriff Simpson**

Sheriff Simpson has requested to appear before the Board to discuss quotes for interview room audio/video equipment and to utilize end of year funds to purchase the equipment.

Department: Board of Supervisors, Administration

13. [21-2024](#)

**Community/Economic Development**

Please transfer by consent **\$5,000.00** from 8105-1003 (Part-Time) and supplement to **8104-1001** (Salaries & Wages) to cover the payroll expenses for the Economic/Development Director.

14. [21-2022](#)

Department: Board of Supervisors, Administration

**Commonwealth Attorney's Request**

Attached for your review is a letter from Mr. Les Fleet, Commonwealth Attorney requesting the Board's approval to carry forward \$5,500.00 in unused FY 2021 funds to his FY 2022 budget. The carry forward funds will be used for (3) prosecutors to attend the VACA 82nd Annual Summer Conference in August, 2021 which is an essential training event.

Department: Board of Supervisors, Administration

15. [21-2025](#)

**Assessor & Reassessment**

Please transfer by consent **\$432.00** from 1101-5804 Operating Reserve and supplement to **1210-1003** Board of Assessors/Clerical.

Please transfer by consent **\$33.04** from 1101-5804 Operating Reserve and supplement to **1210-2001** FICA/Medicare Benefits.

Note: No funds were appropriated to this Department and the part-time clerical position encumbered hours to finalize paperwork.

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16. [21-2023](#) Department: Board of Supervisors, Administration  
**Courthouse Security Fund**  
Please transfer by consent **\$15,420.00** from the Courthouse Security Fund to the General Fund and supplement to **3102-1006** Courthouse Security Position

17. [21-2039](#) Department: Board of Supervisors, Administration  
**Lighting of Ball Field - Anne Dixon**  
At the May meeting, Anne Dixon appeared before the Board to request funding to light a third field at the Sports Complex. Prior to authorizing the request, the Board requested Ms. Dixon speak with the Girls Softball Association to see if they would utilize the field, if lighted. Ms. Dixon's report will be distributed at the meeting.

Department: Board of Supervisors, Administration

#### **COMMITTEE APPOINTMENTS**

18. [21-2008](#) **Board of Zoning Appeals Appointment**  
At the May 17, 2021 meeting, the Board tabled to the June meeting the Board of Zoning Appeals appointment recommendation to the Judge. This position will fill the unexpired term of James Cheatham, ending June 30, 2022. Mr. Hinkle submitted the following nomination: Bradley Driskill, Jr. who resides at 4405 Salem Road, Spout Spring, VA. Mr. Driskill is currently employed at Moore's Machine Company.  
**STAFF RECOMMENDATION: Consider Mr. Hinkle's nomination along with any other nominations to the Judge for appointment to fill the vacancy on the Board of Zoning Appeals to fill the unexpired term of James Cheatham ending June 30, 2022.**

Department: Board of Supervisors, Administration

#### **CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

19. [21-2009](#) **Invoices Submitted for Payment**  
Please review the attached invoices and approve for payment:  
June 4, 2021 \$37,403.63

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June 17, 2021 - CSA \$270,266.31

June 21, 2021 \$839,694.00

**TOTAL: \$1,147,363.94**

**STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted For Payment.pdf](#)

20. [21-2010](#)

**Minutes**

Please review the following DRAFT minutes for approval:

May 17, 2021 Regular Board of Supervisors Meeting

Department: Board of Supervisors, Administration

Documents: [May 17, 2021 BOS Meeting Minutes.pdf](#)

21. [21-2012](#)

**J. Robert Jamerson Memorial Library**

Please supplement by consent and appropriate the following:

7301-5411 Books \$1,018.73

7301-5401 Office Supplies \$784.00

**TOTAL: \$1,802.73**

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

22. [21-2016](#)

**Sheriff's Department**

Please supplement by consent and appropriate the following:

3102-5810 Equipment (Donations) **\$790.00**

RE: Donation received from the Woodmen of the World, Chapter 71-Appomattox.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

23. [21-2013](#)

**Sheriff's Department - DARE Program**

Please supplement by consent and appropriate the following:

3106-5401 Office Supplies **\$50.00**

RE: Donation received from Miller for the DARE program.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

24. [21-2017](#)

**Circuit Court Clerk**

Please supplement by consent and appropriate the following:

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2106-7001 Equipment **\$3,903.00**

RE: Reimbursement from the State Technology Trust Funds for (5) computers and printers purchased through the Supreme Court of Virginia.

**STAFF RECOMMENDATION: No new local funds are required.**

25. [21-2018](#) Department: Board of Supervisors, Administration  
**Public Utilities - Waterline**

Please supplement by consent and appropriate the following:

082-1800-5898 Water (Wholesale) \$24,504.48

082-1800-5203 Telecommunications \$110.43

082-1800-5101 Electrical Services \$704.68

**TOTAL: \$25,319.59**

RE: Reimbursement from the Town of Appomattox for the waterline expenses.

**STAFF RECOMMENDATION: No new local funds are required.**

26. [21-2020](#) Department: Board of Supervisors, Administration  
**Department of Social Services**

Please supplement by consent and appropriate the following:

5301-2002 VRS \$12,106.03

5301-2006 Group Life \$884.60

5301-2002 ICMA-RC \$1,288.48

**TOTAL: \$14,279.11**

RE: Reimbursement from DSS for May, 2021 payroll deductions.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

## **ITEMS REMOVED FROM CONSENT**

## **ATTORNEY'S REPORT**

## **ADMINISTRATOR'S REPORT**

## **REPORTS AND INFORMATIONAL ITEMS**

27. [21-2033](#) **Town of Appomattox - Letter from Gary Shanaberger, Town Manager**

Attached for your review is a letter from the Town Manager, Gary Shanaberger informing the Board that the Town Council approved \$31,050 for 1/2 of purchase for the SCBA Air Packs and the SCBA Air Bottles for the Appomattox Volunteer Fire Department. The approval is contingent upon the Town

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receiving funds from the American Rescue Plan Act. Additionally, staff attached a copy of the request letter that was sent to the Town.

**NOTE:** To enable safety and COVID exposure for every firefighter, the County purchased **33** masks plus cleaner/disinfectant so that they would have an individual mask when utilizing the Self-Contained Breathing Apparatus (SCBA) . *In 2020, the County appropriated \$ 62,211 last year to assist AVFD with their purchase of safety equipment and for any other operating expenses, \$ 17,270 to pay for the Line of Duty and Accident Insurance, and \$24,811.50 of Fire Programs Fund to also assist with safety equipment purchases- totaling, \$ 104,292.50. Also, the County has committed \$250,000 (\$50,000 payment x 5 years) towards the purchase of a new Fire Truck.*

Appomattox Volunteer Fire Department requested the purchase of 10 additional SCBA units (cost: \$ 62,100) to increase and/or replace their current inventory. At the May 2021 meeting, in order to purchase all 10 of the units for the AVFD, the County agreed to request support from the Town and pay 1/2 of the expense amount of \$ 31,050. **The Town agreed to match the County's commitment and provide funding from their American Recovery funds, once they are received. (see attached)\**

**STAFF RECOMMENDATION:** Authorize staff to work with the Town staff to order and pay for the Appomattox Volunteer Fire Department's request of 10 SCBA units. (County - \$31,050 and Town - \$31, 050)

Department: Board of Supervisors, Administration

Documents: [Letter from County to Town of Appomattox.pdf](#), [Town of Appomattox Letter to Board.pdf](#)

28. [21-2032](#)

**School - Financial Report**

Attached for your review is the May, 2021 month-end financial report from Dr. Bennett, Division Superintendent and Bruce McMillan, Director of Finance.

Department: Board of Supervisors, Administration

Documents: [School May 2021 Financial Report.pdf](#)

29. [21-2040](#)

**Robert E. Lee Soil & Water Conservation District Board of Directors Meeting**

Attached for your review is a copy of the April 22, 2021 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.

Department: Board of Supervisors, Administration

Documents: [Robert E. Lee Soil & Water Conservation District.pdf](#)

30. [21-2011](#)

**Reynolds Farm Nutrient Bank**

Attached for the Board's review is the certification letter from the Department of Environmental Quality concerning the Reynolds Farm Nutrient Bank located

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on Wildway Rd. 0.25 miles south of the Kinney Rd. intersection in Appomattox County in the James Basin.

Department: Board of Supervisors, Administration  
Documents: [Reynolds Farm Nutrient Bank.pdf](#)

### **SUPERVISOR CONCERNS**

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

### **CLOSED SESSION**

### **UPCOMING MEETINGS**

**Monday, July 19, 2021 @ 6:30 PM**  
Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

### **ADJOURNMENT**